



**STATE OF TENNESSEE  
ALCOHOLIC BEVERAGE COMMISSION**

Davy Crockett Tower  
500 James Robertson Parkway, 3<sup>rd</sup> Floor  
Nashville, TN 37243  
615-741-1602

[www.tn.gov/abc](http://www.tn.gov/abc)

4420 Whittle Springs Road  
Knoxville, TN 37917  
865-594-6342

170 North Main, 11<sup>th</sup> Floor  
Memphis, TN 38103-1877  
901-543-7284

540 McCallie Avenue, Suite 341  
Chattanooga, TN 37402-2055  
423-634-6434



**NOTICE OF CATERED EVENT**

CATERER LICENSE NO.: \_\_\_\_\_ TODAY'S DATE: \_\_\_\_\_

NAME OF LICENSED CATERER: \_\_\_\_\_

CATERER ADDRESS: \_\_\_\_\_  
STREET CITY STATE ZIP

**This notice is to advise the Tennessee Alcoholic Beverage Commission that the above licensed caterer will be providing food and beverage serve for the following event:**

♦ HOST OR CONTRACTING PARTY/ORGANIZATION OF EVENT: \_\_\_\_\_

♦ DATE OF EVENT: \_\_\_\_\_

♦ LOCATION/ADDRESS OF EVENT: \_\_\_\_\_

**IS EVENT LOCATED IN A CITY, MUICIPALITY, AND/OR COUNTY WHERE LIQUOR-BY-THE-DRINK IS APPROVED?**    ☐ YES    ☐ NO    ☐ WINE ONLY

♦ BEGINNING AND ENDING TIMES OF EVENT: \_\_\_\_\_

♦ IS FOOD PROVIDED BY THE LICENSED CATERER AT THIS EVENT? ☐ YES    ☐ NO

♦ LIST FOODS TO BE PROVIDED BY THE LICENSED CATERER: \_\_\_\_\_

**This notice further acknowledges that the caterer's employee(s) working in a capacity to serve alcohol shall have available for inspection by a TABC representative a valid server permit during the above referenced catered event, and that the licensed caterer will have available for inspection its catering license, or a copy as issued by the Commission.**

**Price Schedule**

Type of Drink	Amount of alcohol/drink	Price/Drink
WELL		
PREMIUM		
WINE		
OTHER		

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Job Title

\_\_\_\_\_  
Signature